



**Ministry of Labour
& Social Security**

"Providing Opportunities, Stability & Social Protection"



**MINISTRY OF LABOUR
AND SOCIAL SECURITY**
EMPLOYMENT AGENCIES UNIT



Approved Local Job Placement Agencies

MAY 2025



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Locally Approved Job Placement Agencies

Alphanso Agency Limited

Operated by: Antoinette Osbourne
30A Constant Spring Road,
Kingston 10, St. Andrew
Tel: 876-667-7194, 876-285-8062
Email: info@alphansoagency.com

CEAC Outsourcing Company Limited

Operated by: Christopher Burgess
20 Windsor Avenue, Kingston 5
Tel: 876-927-8324, 876-313-8324,
876-946-2210

Champion Employment Agency

Operated by: Rolstan Francis
74 East Street, Kingston
Tel: 876-922-9275

Creative Staffing Agency

Operated by: Jacqueline Tummings
6 Strand Street, Montego Bay,
St. James
Tel: 876-530-2468 or 876-690-5455
Email: info@creativestaffings.com

Dot Personnel Services

Jamaica Limited

Operated by: Marilyn Jumpp
53 Knutsford Boulevard, Kingston 5
Tel: 876-926-7893, 876-968-3405

Evans Solutions Limited

Operated by: Dannine Evans
Lot #30 B, Daniel Town Road,
Falmouth P.O., Trelawny
Tel: 876-428-4501

Impeccable Employment Services

Operated by: Fatima Muwwakkil
Shop #5, Northern Parkway Plaza,
Albion, Yallahs P.O., St. Thomas
Tel: 876-833-8112

Jace Management Consultants Limited

Operated by: Jennifer Headlam
18 Phoenix Avenue, Kingston 10,
St. Andrew
Tel: 876-754-5223, 876-754-5200,
876-754-2311



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Locally Approved Job Placement Agencies (Cont'd)

Practical Hospitality Services Limited

Operated by: Sandra Forrest-Brown
Unit #1, Suite B, 7 Oxford Park Avenue,
Kingston 5, St. Andrew
Tel: 876-620-1446

Professional Employment Agency

Operated by: Sandra Hutchings-Williams
2D Camp Road, Kingston 5
Tel: 876-513-0682

Skills Acquisition Services

Operated by: Mahalia Campbell-Myers
22B Old Hope Road, Kingston 5,
St. Andrew
Tel: 876-883-4142

Quality Employment Agency

Operated by: Pauline Fearon-Mitchell
36 Molynes Road, Kingston 10
Tel: 876-906-9079

Trailes Hospitality Training, Events & Consultant Services

Operated by: Ricordo Traile
14 Trelawny Street, Falmouth, Trelawny
Tel: 876-810-3846

Universal Placement Services

Operated by: Latoya Cassanova-Jones
20 Slipe Road, Kingston 5
Tel: 876-920-0445

Winov Employment Agency & More

Operated by: Winnifred Moore
81A Molynes Road, Kingston 10
Tel: 876-336-6997, 876-315-1491
Email: winnedwaynestacey@yahoo.com

Y & S Unique Employment Agency

Operated by: Yacheal Smith
53-55 Church Street, Kingston
Tel: 876-559-5598



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Application(s) Submitted For Processing of Licence

Abbcare Employment Agency

Operated by: Salome Rodriques

Tel: 876-321-5219

Advance Rental & Employment Agency

Operated by: Dionne Alexander

26 Eastwood Park Road, Kingston 10

Tel: 876-906-0384

Email: advanceemploymentja@gmail.com

Dallas Employment Agency

Operated by: Novelette Dallas

Pink Plaza, Tower Isle, St. Mary

Tel: 876-793-8032, 876-781-2260,

876-508-0954

Eclipse Personnel & Management Services Limited

Operated by: Audrey Bailey

19 Balmoral Avenue, Kingston

Tel: 876-929-2417, 876-960-4828

Email: eclipsepersonnel@gmail.com



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"Regulating Operators... Protecting Job Seekers"

For further information and updates, visit:

Ministry of Labour and Social Security

Employment Agencies Unit,

1F North Street, Kingston

Tel: 876-676-5806, 876-676-5748

WhatsApp Hotline Tel: 876-553-5457

Email Address: employmentagencyunitja@mlss.gov.jm

Website: www.mlss.gov.jm/departments/mployment-agency-unit/



This list is subject to change on a monthly basis.

This list was last revised in April and valid until : May 31, 2025



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